



Eastern Carolina BBQ Throw Down
 BBQ Merchandise Only - Vendor Application
 Saturday, October 13, 2012 - Rocky Mount, NC



The Eastern Carolina BBQ Throw Down is looking for vendors with BBQ related merchandise. Vendors will be chosen based on their ability to offer an enhanced festival experience. For more information, contact Debbie Julio, Festival Director, at (252) 972-1159 or www.bbqthrowdown.net. **(This application is ONLY for BBQ related vendors. Other applications are available upon request. If you are no sure what application you need, please call us.)**

COMPANY INFORMATION

Company Name _____

Contact

Name _____
 Address _____
 City _____
 State _____ Zip Code _____
 E-mail _____
 Daytime Phone Number _____
 Cellular Phone Number _____

HOURS OF OPERATION

Saturday, October 13 – 10:00am to 5:00pm

Deadline for entries is September 4, 2012

SALE ITEMS

(List all items you wish to offer or attach brochure/flyer)

FEES

| Item | Fee | Quantity | Subtotal |
|------------------------|-------|----------|----------|
| 10'd x 20'w space | \$200 | | |
| 10'd x 10'w space | \$100 | | |
| TOTAL ENCLOSED: | | | |

PAYMENT INFORMATION

Payment Method (√ check) **Payment Amount**

Check \$ _____

MasterCard Checks payable to:

Visa **City of Rocky Mount**

Name on Credit Card _____
 Credit Card Number _____
 Signature _____
 Expiration Date _____

Waiver of Liability: In consideration of your accepting this entry, I, the undersigned, intending to be legally bound, hereby for myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the Eastern Carolina BBQ Throw Down, City of Rocky Mount or the Kansas City Barbeque Society, their representatives, successors, and assigns, for any and all injuries suffered by me in this event. Further, I hereby grant full permission to the Eastern Carolina BBQ Throw Down, the City of Rocky Mount and/or agents authorized by them, to use any photographs, video tapes, motion pictures, recordings and any other record of this event for any legitimate purpose.

I agree to the terms of the Waiver of Liability and the 2012 Eastern Carolina BBQ Throw Down Rules and Regulations.

Signature _____ Date _____

RELEASE MUST BE SIGNED OR THIS APPLICATION WILL NOT BE ACCEPTED.

EASTERN CAROLINA BBQ THROW DOWN COMMERCIAL VENDOR APPLICATION INFORMATION

No Refunds

The Eastern Carolina BBQ Throw Down will occur rain or shine.

Application Process

Include the following:

1. **Payment must be included with application.**
2. **Make sure to sign and date the Waiver of Liability on application.**
3. **Certificate of Insurance valued at \$1,000,000 provided with application.** (This is required for certain activities. Please check in advance to see if required.)
4. Make checks payable to: **City of Rocky Mount**

Incomplete applications will be returned. Call or e-mail with any application questions.
(252) 972-1159 or bbq@rockymountnc.gov

Mail applications to:

City of Rocky Mount
Parks & Recreation
Eastern Carolina BBQ Throw Down
P.O. Box 1180
Rocky Mount, NC 27802-1180

Upon receipt of the items listed above, Eastern Carolina BBQ Throw Down will send you a confirmation letter.

Contact Information

Debbie Julio
Event Coordinator
(252) 972-1159
www.bbqthrowdown.net

Sale Items

Please include a detailed list of what you wish to offer for sale.

Vending Spaces

Vendor spaces for the Eastern Carolina BBQ Throw Down are limited.

Electricity

Electricity is not available.

Vehicle Parking

Vehicles may not be parked in vendor space or festival area. Free parking is available near festival.

Local Accommodations, Dining & Other Rocky Mount Information

The Nash County Visitor Bureau can provide you with local information. Go to the following website:
www.rockymounttravel.com.

Check-In

Information about check-in will be sent to you closer to the festival.

EASTERN CAROLINA BBQ THROW DOWN
COMMERCIAL VENDOR
RULES & REGULATIONS

1. **Application Deadline is September 4.**
2. Space location requests will be considered, but are not guaranteed.
3. Commercial vendors must provide all equipment, tables, chairs, tents and signage for their space.
4. Amplified sound is not allowed.
5. All activity is confined to designated space. Flyers/brochures/coupons can not be handed out outside of designated space.
6. All vendor booths should be attractive from all sides and kept neat and clean in appearance.
7. Electricity is not available. Generators are not allowed unless worked out in advance with festival coordinator.
8. Commercial vendors can not sale or give away free food or beverages.
9. Vendor listed on application is the only one that can use space.
10. All merchandise must be listed on the application and approved for sale.
11. All merchandise must be the property of the vendor on the application.
12. Space assignments, additional information, parking instructions, parking permits and maps will be mailed to you prior to the festival.
13. **No refunds** will be made once an application is accepted and a confirmation letter has been mailed. Applications not approved will receive a full refund.
14. The BBQ Throw Down will be held **rain or shine**. Please plan accordingly. There is no rain date. No refunds will be given due to inclement weather.